



# **Technical Assistance Guide for the 2019-2020 Evidence-Based Analysis (EBA)**

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## **Best Practices for Completing the EBA**

It is recommended that you review and complete the EBA as a team with your staff before it is submitted. Completion of the EBA does **NOT** require you to assemble or submit evidence to support your selections. However, the Nebraska Department of Education (NDE) reserves the right to request evidence for your selections. Although not applicable to the district, please note that if your school is eligible for an EBA adjustment, you will be asked to submit electronic evidence supporting your responses for evaluation by an expert review panel. It is important that you provide an accurate and honest response. Please give thoughtful consideration to school processes that provide support or evidence for your selections. Completion of the EBA does NOT require you to assemble or submit such evidence. However, the Nebraska Department of Education reserves the right to request evidence for your selections. Please note that if you are eligible for an EBA adjustment, you will be asked to submit electronic evidence supporting your responses for evaluation by an expert review panel. Your EBA responses will also be publicly displayed on school and district profiles.

## **Unit of Analysis for the EBA**

The unit of analysis represents who or what is being analyzed for the purposes of AQuESTT. For the district EBA, the unit of analysis is the *district*. Thus, responses to the district EBA should be reflective of the district as a whole. For the school EBA, the unit of analysis is the *school*. Please note that the definition of “school” in the EBA may differ from the definition of “school building” that you are accustomed to. For the EBA, NDE has defined a *school* as the combination of school building and school type (i.e., Elementary, Middle, or High). The school type is based on the grade levels that are present in the school building. The High School type spans 9<sup>th</sup> grade through 12<sup>th</sup> grade, while the boundary between Elementary and Middle Schools is defined by the school building and the grade level range that is submitted to NDE. Thus, a single school building may have two or three *schools*, resulting in two or three school EBAs to complete. Similar to the district EBA, responses to the school EBA should be reflective of the *school*, as defined here, as a whole.

The unit of analysis for the EBA described here is the very same unit of analysis used in determining the raw classification. As such, additional information will be gathered through the EBA to identify the final classification. For a more detailed explanation on the AQuESTT classification system, please review the [2018-2019 AQuESTT Classification Rules](#) document.

## **Using the EBA Rubric**

The purpose of the EBA rubric is to help you identify which response option best describes the policies, practices, and procedures in your school or district, in relation to the six AQuESTT tenets. There is a rubric for each question item under the six AQuESTT tenets which describes the standards required for each response option to a question item. You will find that for some question items, the rubric contains multiple statements in different colors. This color-coding scheme is designed to help you better understand and process the rubric since each color represents one unique construct measured by the question item.

We ask that you pay close attention to the wording of each statement in the rubric as it captures the progression of the rubric levels. Every statement in a given rubric level has to be applicable to the school or district in order for the school or district to select that response option. If one or more statements in a given rubric level is not descriptive of the school or district, that response option is no longer eligible for selection. For example, if a rubric level 3 contains three constructs (represented by

three colors), and only two of the three constructs described are true of the school, the school should select the previous level, which is rubric level 2. If the school only identifies with one of the constructs described in level 3, the school should fall back to previous levels until all of the constructs described in a given rubric level accurately reflect the school. If the school feels that its policies, practices, and procedures fall between two rubric levels, the school should select the lower level (e.g., level 1 instead of level 2).

**Model of Best Practice**

If you indicated that your school or district has an exemplary model of best practice you would be willing to share, you are required to upload resources showcasing your model of best practice. Additionally, you may provide comments in the same resource document, should the need arise. If you do not have any resources to upload, please return to the previous page and unmark the appropriate box.

**Accessing the EBA on the Portal**

The EBA collection can be found under the “Data Collections” tab in your NDE Portal account. Similar to other collections on the Portal, you will need an activation code to add the EBA collection so that it becomes available to you. Once made available, simply click on the link to the EBA collection. FAQ and further instructions can be found at the redirected webpage.

**Additional Resources**

To learn more about AQUESTT, please visit the AQUESTT website: [www.aquestt.com](http://www.aquestt.com). If you have any questions or concerns about completing the EBA, please direct an email to [NDE.AQUESTT@nebraska.gov](mailto:NDE.AQUESTT@nebraska.gov) for further help and clarification.